Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 November 2026

DIVISION MEMORANDUM
No. 736 s. 2026

DISSEMINATION ON THE DISTRIBUTION OF STATEMENTS OF ACCOUNT AND STATEMENTS OF NO OBLIGATION FROM AMA BANK

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to the **Regional Memorandum No. 724, s. 2026** dated October 27, 2026, titled **Distribution of Statements of Accounts and Statement of No Obligation from AMA Bank,** this Office hereby disseminates that all employees with existing or previous accounts with AMA Bank to verify their account status and ensure that any outstanding obligations, if any, are fully settled to prevent further accumulation of interest and other charges.

2. Employees who have concerns or require clarification regarding their accounts are advised to coordinate directly with AMA Bank.

3. Attached is a copy of the Regional Memorandum for reference.

4. Immediate dissemination of this Memorandum is desired.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl: As stated
References: Regional Memorandum No. 724, s. 2026
To be indicated in the Perpetual Index
under the following subjects:

AMA BANK

OSDS Personnel Unit – dissemination on the distribution of statements of account and statements of no obligation from ama bank
PER07QI4-003172/November 9, 2026

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RECORDS
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Date: 10/29/26

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Personnel-RM-2026-724

27 October 2026

Regional Memorandum
No. 724 s. 2026

DISTRIBUTION OF STATEMENTS OF ACCOUNT AND STATEMENTS OF NO OBLIGATION FROM AMA BANK

To **Schools Division Superintendents**
Heads of Secondary Schools (Implementing Units)
All Others Concerned

The Schools Division Offices (SDOs) are requested to facilitate the distribution of the Statements of Account (SOA) and Statements of No Obligation issued by AMA Bank to all concerned employees.

All employees with existing or previous AMA Bank accounts are advised to verify their account status and ensure that any outstanding obligations are fully settled, as applicable, to prevent the further accumulation of interest and other charges. Employees with questions or concerns regarding their accounts are encouraged to coordinate direct with AMA Bank for clarification and appropriate action.

The contact numbers (533-8244, 534-7559, 531-9264, 535-9391, 535-9394, 533-4024, 533-4022, 534-7562) and office address (311 Shaw Boulevard, Mandaluyong City, Metro Manila) of AMA Bank are provided for the guidance and coordination of all concerned.

All concerned offices are requested to disseminate this information to the affected personnel and ensure their proper guidance regarding their respective account obligations.

For information, guidance, and appropriate action.

CARLITO D. ROCAFORT
Director IV